

October 13, 2021

The monthly meeting of the Sterling Board of Finance was called to order at 7:01 p.m. by Chairman Robert Salisbury. Other members' present-Jim Molodich, Neil Delmonico, and Jack Joslyn. Members' absent- Christine Farrugia.

Staff present-Link Cooper, Peter Rabbitt, and Joyce Gustavson.

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: None.

Correspondence: R. Salisbury reported that he received an email and letter from Susan Rourke, Interim Superintendent, dated 9/22/2021, regarding Negotiations with Sterling Education Association extending an invitation for one (1) member of the Board of Finance to join/observe the negotiation process. N. Delmonico is interested in learning when the meetings are possibly representing the Board of Finance. J. Gustavson shall send his contact information to S. Rourke.

Approval of Minutes: N. Delmonico made a motion, seconded by J. Molodich to approve the 6/9/2021 monthly meeting minutes and the 7/14/2021 and 10/8/2021 special meeting minutes as written and presented. All voted in favor of the motion.

Unfinished Business:

a. Tax Collector's Grand Ratebook Balance Sheet Report: The reports for month ending 6/30/2021, 7/31/2021, 8/31/2021, and 9/30/2021 were submitted and reviewed.

b. I.T. Upgrades for the Sterling Municipal Building: J. Gustavson reported no new information. N. Delmonico made a motion, seconded by J. Joslyn to table this item to the next meeting. All voted in favor of the motion.

New Business:

J. Molodich made a motion, seconded by J. Joslyn to add to the agenda as New Business, Item b. Request by Board of Selectmen for Expenditure from Facilities Maintenance Fund to Install Security Cameras and Light System at the Town Highway Garage, 215 Main Street. All voted in favor of the motion.

a. Discussion Regarding Handbooks, Training, Etc., for New Board Members: R. Salisbury discussed having the Treasurer and the Revenue Collector attend a couple of meetings to explain the budget process, grand list, mil rate calculation and billing to the new members. Copies of the *Handbook for Connecticut Boards of Finance* shall be distributed to all members at the next meeting.

b. Request by Board of Selectmen for Expenditure from Facilities Maintenance Fund to Install Security Cameras and Light System at the Town Highway Garage, 215 Main Street: L. Cooper reported that earlier tonight the Board of Selectmen received one (1) bid from C&C Electrical Contractors, LLC to install security cameras and light system at the Town Highway Garage, 215 Main Street in the amount of \$10,585. N. Delmonico made a motion, seconded by J. Joslyn to approve the expenditure in the amount of \$10,585 from the Capital Account – Facilities Maintenance Fund to install security cameras and light system at the Town Highway Garage, 215 Main Street. All voted in favor of the motion.

Any Other Business to Come Before the Board of Finance: 1) L. Cooper discussed the **American Rescue Plan Act (ARPA)**. The Town will receive in excess of \$500,000. There are four (4) categories for spending the funds; public health/negative economic impacts, premium pay, revenue loss, investments in water, sewer, and broadband. The Town is working with Northeastern Connecticut Council of Governments (NECCOG) for guidance.

2) **Potential New Board Member** - Jack Joslyn reported that if the Board has openings in the future, Tracie Adams would be interested in joining.

Adjournment: J. Joslyn made a motion, seconded by J. Molodich to adjourn at 7:46 p.m. All voted in favor of the motion.

Attest: _____
Joyce A. Gustavson, Board of Finance Clerk